

HIREAGE RATES FOR NUS FACILITIES

Facility	SAT		SAT		SAT		Refundable Bond
	Notes	Hourly Rate	Daily Rate	Monthly			
Fale Samoa	2	225	1,500				300
Fale Samoa - after hours/Public Holiday/weekend	3	265	1,800				300
Main Conference Room (with complete system): weekdays	4	200	1,000				
Main Conference Room (with complete system): after hours, etc		200	1,600				
Main Conference Room (without system): weekdays		120	700				
Main Conference Room (without system): after hours/ weekend, etc		120	960				
Conference Room - Admin building		100	500				
Oloamanu conference room - weekdays		70	400				
Oloamanu conference room - after hours/ weekend/ public holiday		90	600				
VTC system - weekdays (9am - 5pm)		600					
VTC system - after hours/weekends/Public Holidays		650					
Computer lab (20 computers): Monday - Friday		150	1,000				300
Computer lab (20 computers) - after hours/ weekend/ public holiday		175	1,400				300
Lecture theatre - D101 (100 seats + PA system) - weekdays		85	500				
Lecture theatre - D101 (100 seats + PA system) - after hours etc		105	840				
Lecture theatre - D201 (200 seats + PA system) - weekdays		150	1,000				
Lecture theatre - D201 (200 seats + PA system) - after hours etc		175	1,400				
Classrooms (2nd floor - G block) - weekdays		70	400				
Classrooms (2nd floor - G block) - after hours/ weekend/ public holiday		90	600				
Classrooms (ground floor - G block) - weekdays		35	200				
Classrooms (ground floor - G block) - after hours/ weekend/ public holiday		70	400				
Office space 1 (NUS Consult)	5			1,650			
Office space 2 (NUS Consult)	5			1,400			
Tents (24' x 30') - weekdays	6		300				
Tents (24' x 30') - after hours/ weekend/ public holiday		60	480				
Tents (16' x 20') - weekdays			200				
Tents (16' x 20') - after hours/ weekend/ public holiday		40	320	-			
Folding tables		12	12				
Plastic chairs		2	2				
Flats (Vaivase)				900			900
Flats (Toomatagi) - House 2 - 4	7			2,500			2,500
Flats (Toomatagi) - House 1				2,000			2,000
Canteen	8			1,600			1,600
Multimedia equipments (camera) - weekdays (including tape - unedited)		375	3,000				
Multimedia equipments (camera) - after hours, weekend, public holidays		450	3,400				
PA system (weekday)		100	600				
PA system (after hours, weekend, public holidays)		130	1,000				
Portable Conferencing System (25 units) week days		300	1800				
Portable Conferencing System (25 units) after hrs.,weekends, pub. Holidays		400	3200				
Data Projector (hired within NUS campus) - week days		100	600				
Data Projector (hired within NUS campus) - after hrs, etc		120	960				
Screen (large)-for Fale Samoa only - week days		50	300				
Screen (small)(within NUS campus)		50	300				
DVD conversion - (from tape to DVD)			\$75 per tape				
Editing tapes			to be negotiated with Tuifao				
Bus		80	500				
Staff discount - 10%							

Note:

- Daily means 8 hours, from 9am - 5pm, except in the case of tents. Users will not be charged if they want to have access to facilities for setting up arrangements prior to initial use of facilities.
- The hire of the fale Samoa includes the use of tables & chairs, but not other facilities such as PA system.
- Ah hourly rate is offered for the hire of facilities, where a facility may not be hired for the whole day but for a couple of hours only.
Hireage rates for the weekends, public holidays and after hours take into account overtime labour charges.
- Use of conference room (with complete system) in the weekend and during public holidays will be charged on the hourly rate (\$200) which takes into account overtime labour charges. The same hourly rate applies to cases where the conference room may be used during the weekdays for a number of hours only (less than 6 hours).
The use of the main conference room (without system) in the weekend, after hours and the public

holidays are to be charged at the hourly rate.

- 5 Rental charges for office space used by NUS Consulting Ltd have not yet been finalised.
- 6 Daily for tents usually means 24 hours. Hence the hourly rates are for use of less than 8 hours, whereas daily hire of tents means 8 hours or more.
- 7 Rates for Vaivase flats will be reviewed after the current rental contract with APTC, which expires in November 2008.
- 8 Rate for canteen will be reviewed after current 2 year contract with Inalani.
- 9 Electricity & internet costs are also included in the hireage fees.

Overtime labour charges for fale Samoa and tent hire are based on cleaners average wages: \$5 an hr.
Overtime labour charges for conference rooms, lecture theatres, computer lab are based on ICT & multimedia unit officers' average wages (\$12 an hour) as they are the people most likely to work overtime for the use of these facilities.

Expected number of people to work after hours, in the weekend & public holidays due to hireage of facilities:

- Hire of fale Samoa - 4 cleaners expected to work after normal hours to help set up & clean up afterwards.
- Hire of conference rooms - 1 multimedia officer + 2 cleaners expected to work.
- VTC hire - 1 multimedia officer, 1 ICT officer expected to work
- Computer lab hire - 1 ICT officer expected to work.
- Hire of lecture theatre - 1 multimedia officer expected to work
- Hire of tents - 4 cleaners/groundsmen expected to work in setting up and collecting tents
- Hire of classrooms - 1 multimedia officer expected to work if required, otherwise no overtime as security on normal duty can lock up. Cleaners will clean the next day before classes start.