



2018 GRADUATION APPLICATION FORM

Students MUST submit this FORM & RECEIPT to the Student Admin Office by FRIDAY 2 MARCH 2018 or they will not be assessed for graduation.

Please print CLEARLY in block capitals

Student ID

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IMPORTANT: The name you are officially registered under will appear on your certificate. Students requesting for change of name on their certificate must provide supporting documents.

SURNAME

First Name

Middle Name

Student Name

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Programme: _____

Contact Phone Numbers: _____ Email: _____

Graduate in person, please tick: YES NO

Students not attending can uplift their certificate the day after the Graduation Ceremony.

Student Signature _____ Date _____

Date form received _____ Received by _____

For Official Use Only - Graduation Application Form Receipt



Students must keep this receipt until graduation

IMPORTANT NOTES:

1. Graduation Rehearsal Thurs 5 April 2018 - NUS GYM
2. GRADUATION FRIDAY 6 APRIL 2018 - NUS GYM
3. Application Fee \$43
4. Penalty for late application Application Fee plus \$55
5. All graduands to wear NUS academia regalia hired from NUS Administration

Programme	Hire Rate	Refund if returned by Friday 11 May 2018
Degree	\$250	\$100
Diploma & Certificate	\$200	\$100

6. Refunds can be processed IMMEDIATELY after the graduation ceremony upon return of gown
7. Students are duty bound and obliged to return these University properties after graduation and will be invoiced the full cost if gown is not returned before or by 4/5/18

Student ID

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Finance Receipt Number: _____

SURNAME

First Name

Middle Name

Student Name

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Date form submitted _____ Received by _____

Deadline: Please complete form and submit to Finance with late graduation application fee by Wednesday 14, March 2018 4:00pm